



# Lake of Bays Township Public Library

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## Minutes

**Monday May 29, 2023**

**In Person Dwight Branch**

**Present:** Councillor George Anderson, Rod McLean, John Nemeth, David Walker, Jennifer Pearson, Cathy Vancleave, Lori Riznek, Cathy Fairbairn

**REGRETS:** Edith Warr, Krista Wunsch

**Call to Order:** 9:34am

**CONFLICT OF INTEREST DECLARATION:** None

**APPROVAL OF AGENDA:** Motion to approve made by George Anderson and seconded by Rod McLean.

**MINUTES OF LAST MEETINGS:** Motion to approve Minutes of April 24, 2023 meeting made by Jennifer Pearson and seconded by David Walker. Carried.

**BUSINESS ARISING:**

**TREASURER'S REPORT:** Motion to accept financial summary motioned by Rod McLean and seconded by Jennifer Pearson. Carried.

## CEO Report for April 2023

### Goal: Dwight Branch Expansion

- Update later in the meeting

### Goal: Community Diversity & Inclusion

- The working group met with Michael Davis-Burchat and he led us through an exercise to start our "Value in the Library" study. We are currently reaching out to potential research participants to ask if they would like to be included.
- Started working with visual artist and book lover Leslie Ashton on a community art project. More details to follow as it develops.

## **Goal: Technology & Communication**

### **Goal: Board Development**

- Anyone who missed the OLS training on May 27th can get in touch with me for an update and information.

### **News**

- Annual report submitted to Ministry
- LF and CF trained in the new performance management system
- EG now sitting on the Township Health & Safety Committee
- All staff meeting scheduled for June 5th

### **Baysville Friends**

- No report

### **Dwight Friends**

AGM planned for June 14, 2023

Motion to accept report by Rod McLean and seconded by George Anderson. Carried.

## **Building Strategy Committee Update**

- Cathy V and Cathy F gave a brief recap of their meeting with Mayor Glover and CAO Bryan Brown, saying that although there is support for the Community Hub project, the Township has a number of other projects they need to concentrate on first so it would be 2-3 years before they could begin to think about it.
- Discussion on moving forward now to secure more space for the Dwight Branch occurred. Cathy F presented an idea to look at which has the library expanding over into the Dwight Community Centre yet still gives groups enough space to hold events and host programs in the community centre.
- The Building Committee will meet and develop a work plan to explore the idea and bring it back to the next Board meeting.

## **Building Fundraising Committee Update - no update**

## **Policy Review**

- FN-04 Intellectual Freedom, OP-10 Community Information and HR-04 Hours of Work, Extra Hours & Flex Time were motioned to be approved by John Nemeth, Seconded by Rod McLean. Carried.
- GOV-01 Board Governance was withdrawn until our MOU (Memorandum of Understanding) is reviewed with the Township as this may impact the policy.

## **Decision/Discussion Items:**

- Strategic Plan- motion to approve plan with one small adjustment made by Jennifer Pearson. Seconded by David Walker. Carried.
- Summer Sunday Hours- the information Cathy Fairbairn provided was reviewed and it was decided that we could not extend summer hours to Sundays at this time. A new hours survey was discussed with the recommendation to change the wording to include the option of Sunday hours to see if the community would want them.
- Mission, Vision and Values Statements- Jennifer lead us in an exercise to discover our personal views on the values of the library. Jennifer will tabulate the results and present at the next meeting.

Next meeting: June 26, 2023 in the Baysville Branch or zoom

Adjournment: At 11:28am by Rod McLean